

## Crawley Borough Council

### Minutes of Full Council

Friday, 24 May 2019 at 7.30 pm

#### Present:

Mr Castro (Mayor)

Councillor T Rana (Deputy Mayor)

Councillors L M Ascough, M L Ayling, A Belben, T G Belben, B J Burgess, R G Burgess, R D Burrett, D Crow, C R Eade, M Flack, R S Fiveash, F Guidera, J Hart, K L Jaggard, G S Jhans, M G Jones, P K Lamb, R A Lanzer, T Lunnon, S Malik, T McAleney, K McCarthy, Millar-Smith, C J Mullins, D M Peck, A Pendlington, C J Petts, M W Pickett, J Purdy, R Sharma, B A Smith, P C Smith, K Sudan and G Thomas

#### Officers Present:

Natalie Brahma-Pearl	Chief Executive
Ann-Maria Brown	Head of Legal, Democracy and HR
Chris Pedlow	Democratic Services Manager
Heather Girling	Democratic Services Officer
Mr Peter Nicolson	Appointed Independent Person

#### Apologies for Absence:

Councillor I T Irvine

#### Two Minutes' Silence

The Council observed two minutes' silence in memory of former Councillor and Mayor Doug Murdoch who sadly recently passed away.

#### 1. Election of Mayor 2019/2020

Before calling for nominations for the election of the new Mayor, the outgoing Mayor welcomed newly elected Councillors Liam Ascough, Jilly Hart, Morgan Flack, Gurinder Jhans, Tom McAleney, Jennifer Millar-Smith, Charles Petts and Jonathan Purdy to the Council.

The Mayor then made a short speech to the Council about his Mayoral year. A copy of the speech is attached as Appendix A to these minutes.

It was then proposed by Councillor Pickett, seconded by Councillor Flack, that Councillor Sharma be appointed as Mayor, whilst Councillor Lanzer, seconded by Councillor B J Burgess, proposed the appointment of Councillor R G Burgess. A vote was taken.

## **RESOLVED**

That Councillor Raj Sharma be elected as Mayor of the Council year 2019/2020.

The newly elected Mayor was invested with the Mayoral Chain, made the statutory Declaration of Acceptance of Office and took the Chair. The Mayor announced that his wife Bhavna, would be his Consort for his year in office and she received the Consort's Chain of Office. He also announced that his Mayoral charities would be Manor Green Community College and The Posh Club.

Councillor Lamb and Councillor Crow respectively, welcomed the new Mayor on behalf of their Group. In response to the congratulations Councillor Raj Sharma made a speech conveying the honour to be elected Mayor of Crawley again. A copy of his speech is attached as Appendix B to these minutes.

## **2. Election of Deputy Mayor 2019/ 2020**

It was proposed by Councillor B Smith, seconded by Councillor McAleney, that Councillor Malik be appointed as Deputy Mayor, whilst Councillor Crow, seconded by Councillor Guidera, proposed the appointment of Councillor Eade. A vote was taken.

## **RESOLVED**

That Councillor Shahzad Malik be elected as Deputy Mayor for the Council year 2019/2020.

The newly elected Deputy Mayor was then invested with the badge of office.

## **3. Election of Youth Mayor and Youth Deputy Mayor 2019/ 2020**

The Mayor called both Leon Mukazi and Shelly Sharma up to the top table to present the Chain of Office to the newly announced Youth Mayor Leon Mukazi, and the Badge of Office to Shelly Sharma as the newly announced Youth Deputy Mayor. The Mayor conveyed his congratulations to them both upon their election. Councillor R Burgess also expressed his congratulations to Leon and Shelly and took the opportunity to offer his thanks and appreciation to Laiba Baig, former Youth Mayor for 2018/19, for being an outstanding ambassador and role model.

## **4. Vote of Thanks and Presentation of Badges to Retiring Mayor and Mayor's Consort**

The Mayor presented the retiring Mayor Mr Castro and his Consort his wife Catia with a commemorative Past Mayor's Badge and Consort Badge respectively. A photo album containing photographs commemorating their time in office was also presented.

A number of Councillors conveyed their thanks to the retiring Mayor and Mayor's Consort for all their work during the year in office, especially relating to their strong support for their charity Forget-me-Nots.

It was moved by Councillor Lamb, seconded by Councillor Thomas and

## **RESOLVED**

That the thanks and appreciation of the Council be accorded to Mr Carlos Castro, the retiring Mayor, for the work undertaken during his year in office and for the support given to him during that time by the Mayor's Consort his wife Catia.

### **5. Disclosures of Interest**

Councillor McAleney declared a Personal and Pecuniary Interest in relation to the specific discussion over appointment of nominations to Crawley Open House Management Committee, which was included in item 11 Review of Political Proportionality, Constitution of Committees and Appointments to Outside Organisations 2019/ 2020.

### **6. Announcements**

The Mayor invited representatives from each party to pay tribute following the sad passing of former Councillor and Mayor Doug Murdoch. Councillors Mullins, Burrett and B. Smith paid their respects and touching tributes.

### **7. Minutes**

The minutes of the meeting of the Full Council held on [3 April 2019](#) were approved as a correct record and signed by the Mayor.

### **8. Results of Elections 2019**

The Council received the Returning Officer's report [LDS/150](#), on the results of the 2019 all out Borough Election, held on 2 May 2019.

Councillor Lunnon as Chair of Governance Committee took the opportunity to thank all staff that had worked throughout the Election periods.

### **9. Proposed Cabinet and their Portfolio Holder Responsibilities**

Councillor Lamb announced his Cabinet and the related Portfolio Holder responsibilities to the Council, along with the Terms of Reference and Appointments for the Cabinet Advisory and Working Groups as set out in report [LDS/151](#).

It was noted that there had been changes to the Cabinet, with Councillor Irvine becoming Cabinet Member for Housing, and a reduction to the number of Portfolios with a merger of the Resources Portfolio responsibilities.

Appendix C to these minutes also lists the Cabinet Membership and the Appointments for the Cabinet Advisory and Working Groups.

## 10. **Review of Political Proportionality, Constitution of Committees and Appointments to Outside Organisations 2019/ 2020**

The Full Council considered the report of the Head of Legal, Democracy and HR, [LDS/152](#), noting the revised nominations as detailed in the Order of Proceedings. The recommendations were considered, as follows:-

### ***Recommendation 1 – Review of Political Proportionality and Appointments to Committees***

In the process of Councillor Lamb moving and Councillor P Smith seconding Recommendation 1, a number of issues were raised:-

Recommendation 1 (2) (ii) – Chairs / Vice-Chairs

#### *(a) Planning Committee – Chair*

It was moved by Councillor P Smith, seconded by Councillor Thomas, that Councillor Malik be appointed as Chair of the Planning Committee, whilst Councillor Crow, seconded by Councillor Guidera, proposed the appointment of Councillor A Belben. A vote was taken.

As a result of the vote, Councillor Malik was appointed as Chair of the Planning Committee.

#### *(b) Planning Committee – Vice-Chair*

It was moved by Councillor P Smith, seconded by Councillor Thomas, that Councillor McAleney be appointed as Vice-Chair of the Planning Committee, whilst Councillor Crow, seconded by Councillor Guidera, proposed the appointment of Councillor A Belben. A vote was taken.

As a result of the vote, Councillor McAleney was appointed as Vice-Chair of the Planning Committee.

#### *(c) Licensing Committee – Chair*

It was moved by Councillor Ayling, seconded by Councillor Mullins that Councillor Jones be appointed as Chair of the Licensing Committee, whilst Councillor Crow, seconded by Councillor McCarthy, proposed the appointment of Councillor Peck. A vote was taken.

As a result of the vote, Councillor Jones was appointed as Chair of the Licensing Committee.

#### *(d) Licensing Committee – Vice-Chair*

It was moved by Councillor Jones, seconded by Councillor Rana that Councillor Ayling be appointed as Vice-Chair of the Licensing Committee, whilst Councillor Crow, seconded by Councillor McCarthy, proposed the appointment of Councillor Peck. A vote was taken.

As a result of the vote, Councillor Ayling was appointed as Vice-Chair of the Licensing Committee.

#### *(e) Overview and Scrutiny Commission – Chair*

It was moved by Councillor Lunnon, seconded by Councillor Jhans, that Councillor Rana be appointed as Chair of the Overview and Scrutiny Commission, whilst Councillor Crow, seconded by Councillor Pendlington, proposed the appointment of Councillor T Belben. A vote was taken.

As a result of the vote, Councillor Rana was appointed as Chair of the Overview and Scrutiny Commission and that Councillor T Belben was appointed as Vice-Chair of the Commission.

It was noted that opposition Councillors referred to the fact that whilst it was the Group in Opposition, the Conservative Group did hold a large proportion of seats on the Council, that should entitle them to have the Vice Chairs of all major Committees, and in line with good practice, the Chair of the Overview and Scrutiny Commission as recommended by the Centre for Public Scrutiny.

Moved by Councillor Lamb, seconded by Councillor P Smith and

## **RESOLVED**

That the Council approves the establishment of Committees, the allocation of seats, and the appointment of Councillors to those seats (based on political proportionality); along with the Chairs and Vice-chairs for those Committees for the municipal year 2019/20 as set out in Appendix C

### ***Recommendation 2 – Appointments to Outside Organisations to which the Council was invited to make nominations.***

Councillor McAleney left the Council Chamber for this item.

The Full Council considered the appointments of persons on outside organisations to which the Council was invited to make nominations.

There was one outside organisation for which there were more nominations than places available. The Council determined who should be appointed by voting as follows:-

#### ***Item 7 (Crawley Open House Management Committee – (COHMC))***

There were three nominations for two places.

It was moved by Councillor Lunnon, seconded by Councillor Rana, that Councillors Irvine and Thomas be the Council's two appointments on COHMC, whilst Councillor McCarthy moved, seconded by Councillor Millar-Smith, that Councillor Guidera be one of the Council's appointments on COHMC.

A vote was taken, to result in the two Councillors gaining the most votes to be the Council's nominations. Having put it to the vote, Councillor Irvine received unanimous votes. Both Councillors Guidera and Thomas received 17 votes each and as a result the Mayor had to use his casting vote to decide the second nomination.

Councillors Irvine and Thomas were appointed.

Moved by Councillor Lamb, seconded by Councillor P Smith and

**RESOLVED**

That the Council's representatives be appointed to the Outside Bodies and Organisations as indicated in Appendix C to these minutes.

Councillor McAleney returned to the Council Chamber.

***Recommendation 3 – Council's Constitution.***

The Council's Constitution was in the final stage of being rewritten through the Constitutional Review Working Group, however the redesigned Constitution was not in a position to be adopted at this time. Therefore Full Council was asked to approve the use of the current Constitution (which includes the new Cabinet Member Portfolio Responsibilities).

**RESOLVED**

That Full Council approves the Council's Constitution.

**Closure of Meeting**

With the business of the Full Council concluded, the Chair declared the meeting closed at 9.25 pm

Castro (Mayor)  
**Mayor**

## APPENDIX A

### Mr Carlos Castro farewell Mayoral speech

In 1373 Portugal & England signed a diplomatic alliance, this was sealed by John I of Portugal and Philippa of Lancaster. This is known as the Treaty of Windsor and the oldest alliance in the world that is in force still today. This Treaty established perpetual friendship, union & alliances between the two Nations. The Treaty was reinforced throughout history, including Second World War in 1943. This alliance opened the door to a long standing friendship. I am proud of this friendship and how our two Countries decided to stay united so early on. I was born in one and now live to rejoice in the other.

646 years later, together we made history, yet again! 2018 this Country honoured not 1 but 2 Portuguese Nationals as Mayor. You may think the 2 events aren't related but indeed they are! This is history in the making; good people representing the place they call home, contributing positively in their community while providing hope and motivation for others to follow.

Everyone is entitled to the freedom of chasing their dreams and inspiring others. As diverse as Crawley is, I believe my contribution has played a positive part within the various communities in Crawley. And, therefore I thank all the community leaders who gave me the opportunity to support you during this past year.

As the door in this chapter comes to a close, Catia and I are touched by the well-wishes and thanks we have received from all across Crawley and I, thank you Catia, for being there for me each and every step in more ways than I can describe.

Today is my turn to give thanks. Being an active Mayor of Crawley has been a true honour, a blessing and an unbelievable experience. Engaging with our community and representing The Forget Me Nots was definitely a busy year, but one I will always thank the good people of Crawley for giving me the opportunity of a lifetime, welcoming us to your events and take part of your community – this has made me a better man.

Throughout the year, I kept great focus on representing Crawley to the best of my ability and get Crawley the recognition of a fantastic place to grow and prosper. We have seen for the first time, many dignitary visits- showing off Crawley for the vibrant & diverse town that it is. I tell you that the grass isn't greener on the other side, we should be proud of Crawley! I know I am! Like John F. Kennedy said in short 'it's what you can do for your country'. I say, Crawley benefits from what you put in.

I'm often asked what has been the highlight of being a Mayor. The truth is, every engagement is special, because it benefits someone else and therefore it's special. The highlight for me starts with putting the Mayor's chain over my head and resting it on my chest and shoulders. The feeling is truly amazing and one not to be taken for granted.

I have updated you throughout the year with the engagements. I would like to add that the visit to the Buckingham Palace is something I will cherish for the rest of my life and an amazing way to end my year.

I'd also like to thank the Democratic Services Team for their support. A special thanks to Hayley for always being available and patient throughout this year. To Bob for the knowledge, experience and company, making going to the unknown a piece of cake.

A heartfelt thanks to my wife, Catia, for the massive support, love and companionship – without you, I'd probably go somewhere without the chain!

To the Forget Me Nots for allowing to work with you raising funds in the excess of £7k and it doesn't stop here. I am happy to confirm that B&M will support the Nots with the sales of their plastic bags for at least one year and so will M&S! Raising the awareness of dementia has also been my commitment and this has kept the memories of my maternal grandmother alive.

Lastly, I would like to thank my Labour colleagues for the amazing opportunities and I hope one day every one of you across the Chamber sees each other as equals.

Thank you & thank you Crawley!



## APPENDIX B

### **Councillor Raj Sharma inaugural Mayoral speech**

Good evening, fellow Councillors. Namaskar, Salam-E-Lekum, Satya-Siri-Akal, greetings and welcome to all my guests and friends. Thank you for coming.

A very warm welcome to Mr Anil Nautiyal. Counsellor from the Indian High Commission, London.

I was making this welcome speech only back in 2016, a short 3 years ago.

Either my colleagues liked my year in office so much, therefore they decided to have me back so shortly, or have decided to punish me for something.

I hope it is the former and not the latter

It is indeed a privilege to be the mayor of any town, but to be the Mayor of Crawley, twice and do soon as well... is indeed an outstanding honour. I hope I can live up to it.

I think most of you know me by now, however, I repeat... having worked and lived in Crawley for the past 27 years and working directly with the youth and community of this wonderful town, has enabled myself and my family to be fully integrated, and be part of this larger family.

I have as most of you know, believed very strongly in unity, cohesiveness and integration.....my moto is "unity in diversity", a strong believer in raising the profiles of the Black, Asian and Minority Ethnic Communities in all wakes of life... I worked last time around to showcase the cultural, religious and linguistic values and practices of the blame community....whilst showing the highest respect to being part of the Crawley community.

During that time we collectively celebrated in these Council Chambers.

1...Diwali with the Hindu community

2. Vaisakhi with the Sikh community

3. Christmas, Easter, St George's day, Armistice day and other festivals and events with the Christian community in various Churches and halls.

4. We also celebrated Eid-UI-Fitr with the Muslim community... I am hoping to continue with that tradition by celebrating Eid-UI-Fitr, at the end of Ramadan on the 7<sup>th</sup> June in these chambers with the Muslim community and invite all other faiths to join us.

I hope to hold as many events in these chambers, with other communities, before we lose it to the builders and go to new premises.

Friends and colleagues.....believe me... I have the utmost respect for the  
“office of the Mayor”

In my opinion and those of other past mayors and colleague’s...from both  
sides of the chambers. This office remains “above the individual holding it” .....

I recall last time around on many occasions being met by Councillor bob  
burgess (an honourable past mayor in his own right), on official duties who met  
me and greeted me with the highest respects that are given to the holder of  
this office of the Mayor....thank you Bob .....

I request, to all those present on both sides that they will continue to honour  
that tradition... I promise to be fair... but firm and hope that the respect is  
mutual...

On happier notes my lady Mayoress, Bhavna, has promised to be an excellent  
host, and will be dishing out her tasty Indian curries, pilau rice, samosas and  
chutneys as previously... bon appetite

I promise as previously that during my Mayoral term I will endeavour...to  
make those bridges more stronger and firm ...and help build new ones with the  
new communities, reassuring ” past Brexit” that all individuals who live and  
work in Crawley to be respected as equals.

I will continue to work hard to champion the causes of all people, work with all  
communities...help break down barriers... create harmony, friendship...  
tolerance and understanding...

Once again I would like to be the champion of Crawley for good citizenship  
and promoting integration.

Of course let’s not forget my charities for the year.

1. Manor green community college. A special needs school, who work  
tirelessly in Crawley.

2. The Posh Club. Based out of Broadfield. A unique organisation that puts  
sunshine and smiles back in to the lives of over 60’s.

I won’t say too much about them and let their respective speakers inform you  
about their work in the civic hall.

As always for me it will be “one Crawley----one community”, I hope that I will  
continue to have your support....thanks for listening.

## APPENDIX C

### APPOINTMENTS

<b>The Cabinet (May 2019)</b>	
<b>Portfolio</b>	<b>Cabinet Member / Portfolio Holder</b>
Leader of the Council	Councillor Peter Lamb
Deputy Leader and Planning and Economic Development	Councillor Peter Smith
Environmental Services and Sustainability	Councillor Geraint Thomas
Housing	Councillor Ian Irvine
Public Protection and Community Engagement	Councillor Brenda Smith
Wellbeing	Councillor Chris Mullins

### **Committees Membership and Chairs and Vice-Chairs 2019/20**

<b>Planning Committee (11 Councillors = 6:5)</b>	
J Hart I Irvine S Malik (Chair) T McAleney – (Vice Chair) P C Smith G Thomas	L Ascough A Belben F Guidera K L Jaggard J Purdy

<b>Licensing Committee (15 Councillors = 8:7)</b>	
<p>1) <i>Between 10 and 15 s with a quorum of 10 when dealing with matters under the Licensing Act 2003.</i></p> <p>2) <i>Councillors are reminded that the Committee includes Sub Committee daytime meetings responsibilities.</i></p>	
M L Ayling – (Vice Chair) J Hart M Flack M G Jones (Chair) C J Mullins R Sharma B A Smith K Sudan	T G Belben B Burgess K L Jaggard K McCarthy J Millar-Smith D Peck C J Petts

Licensing Sub-Committee ( <i>Pool</i> )	
<p>1) <i>A minimum of three Councillors will be called upon to determine any given application and a Chair will be appointed at each meeting.</i></p> <p>2) <i>Membership should be the same as that of the Licensing Committee.</i></p> <p>3) <i>Please note that a significant number of these meetings are scheduled for the daytime.</i></p>	
M L Ayling J Hart M Flack M G Jones C J Mullins R Sharma B A smith K Sudan	T G Belben B Burgess K L Jaggard K McCarthy J Millar-Smith D Peck C J Petts
Governance Committee (11 Councillors = 6:5)	
M Ayling M G Jones P K Lamb T Lunnon (Chair) S Malik T McAleney	R D Burrett – (Vice Chair) D Crow C R Eade R A Lanzer K McCarthy
Constitutional Working Group (5 Councillors = 3:2) <i>Chair to be a member of Governance Committee.</i>	
I T Irvine P K Lamb (Chair) T Lunnon	R D Burrett D Crow
Audit Committee (5 Councillors = 3:2)	
<p>1) <i>Not more than 1 member shall be a Cabinet member and that Councillors shall not Chair the Committee.</i></p> <p>2) <i>Substitutes retained because small size &amp; concerns about quorum</i></p>	
M G Jones M W Pickett (Chair) K Sudan	R D Burrett J Millar-Smith (Vice Chair)  <i>Substitute Member</i> T G Belben

Overview and Scrutiny Commission (11 Councillors = 6:5)	
<i>Where there is more than 1 political group on the Council, either the position of Chair or Vice Chair of the Overview and Scrutiny Commission will go to a member nominated by an opposition group.</i>	
M L Ayling G Jhans S Malik T McAleney T Rana (Chair) K Sudan	T G Belben (Vice Chair) R G Burgess D Crow R A Lanzer A Pendlington

Appointments and Investigating Committee (Pool)	
<p>1) <i>As far as possible, a politically balanced committee of between 3 and 7 Councillors will be drawn from the following membership.</i></p> <p>2) <i>Any committee making recommendations relating to the appointment of:</i></p> <p style="padding-left: 20px;"><i>a) the Chief Executive - shall consist of 7 Councillors (with a quorum of 5);</i></p> <p style="padding-left: 20px;"><i>b) the Deputy Chief Executive - shall consist of 6 Councillors (with a quorum of 4);</i></p> <p style="padding-left: 20px;"><i>c) a Head of Service - shall consist of 5 Councillors (with a quorum of three).</i></p> <p>3) <i>Political groups may add further names to the pool if they so wish.</i></p>	
M L Ayling R S Fiveash M Flack J Hart I T Irvine G Jhans M G Jones P K Lamb T Lunnon S Malik T McAleney C J Mullins M W Pickett T Rana R Sharma B A Smith P C Smith K Sudan G Thomas.	B J Burgess R G Burgess R D Burrett D Crow K L Jaggard R A Lanzer K McCarthy J Millar-Smith A Pendlington J Purdy

Staff Appeals Board (Pool)	
<ol style="list-style-type: none"> <li>1) <i>The Board to comprise 3 Councillors with a quorum of 3 from the following pool.</i></li> <li>2) <i>The membership of the Board to include at least one Councillor of the opposition.</i></li> <li>3) <i>Political groups may add further names to the pool if they so wish</i></li> </ol>	
M L Ayling R S Fiveash M Flack J Hart I T Irvine G Jhans M G Jones P K Lamb T Lunnon S Malik T McAleney C J Mullins M W Pickett T Rana R Sharma B A Smith P C Smith K Sudan G Thomas	B J Burgess R G Burgess R D Burrett D Crow K L Jaggard R A Lanzer K McCarthy J Millar-Smith A Pendlington J Purdy

Grants Appeals Panel (Pool)	
<ol style="list-style-type: none"> <li>1) <i>As far as possible, a politically balanced panel of 5 (3:2 split) Councillors will be drawn from the following membership.</i></li> <li>2) <i>Not to include any Cabinet members involved in the decision on the grant application(s).</i></li> <li>3) <i>Political groups may add further names to the pool if they so wish.</i></li> </ol>	
M L Ayling R S Fiveash M Flack J Hart I T Irvine G Jhans M G Jones P K Lamb T Lunnon S Malik T McAleney C J Mullins M W Pickett T Rana R Sharma B A Smith P C Smith K Sudan G Thomas	L S Ascough A Belben T G Belben C R Eade F Guidera D Peck C J Petts

## Full Council Appointments to Outside Organisations 2019/ 2020

Name of Organisation	Appointments 2019/20
Age UK – West Sussex Trustee Board <i>(Link Officer = Craig Downs)</i>	Councillor Mullins as <i>Cabinet Member for Wellbeing</i>
Community Needs Partnership <i>(Link Officer = Paula Doherty)</i>	<p>M Ayling B J Burgess T McAleney S Malik A Pendlington</p> <p><i>The Cabinet Member for Public Protection and Community Engagement has a standing invitation to attend and take part in discussions of the "Community Needs Partnership" with arrangements to invite other relevant Cabinet Members to participate as and when the agenda item may be appropriate to their portfolios.</i></p>
Courage Dyer Recreational Trust <i>(Link Officer = Hayley Thorne)</i>	<p>B A Smith (May 2019 to May 2023)</p> <p>R Sharma - appointed automatically ex-officio as Mayor.</p> <p>- 4 year appointments only - Once appointed, not required to remain a Councillor - Only 4 nominations acceptable in total</p> <ul style="list-style-type: none"> <li>• B J Quinn (May 2017 to May 2021)</li> <li>• R Sharma (May 2017 to May 2021)*</li> </ul> <p>* <i>Mr Carlos Castro (May 2019 to May 2020) he will be fill Councillor Sharma seat, whilst he is serving on the Trust through his Mayoral Appointment</i></p>
Crawley Arts Council (CAC) <i>(Link Officer = Paula Doherty)</i>	<p>C J Mullins B J Burgess</p> <p><i>Two Representatives.</i></p>
Crawley Ethnic Minority Partnership (CEMP) Partnership Board <i>(Link Officer = Craig Downs)</i>	<p>S Malik</p> <p><i>One Representative.</i></p>
Crawley Community and Voluntary Service <i>(Link Officer = Craig Downs)</i>	<p>M G Jones B J Burgess</p> <p><i>Two Representatives (One seat per Group)</i></p>

<p>Crawley Museum Society (<i>Link Officer = Paula Doherty</i>)</p>	<p>J Hart C J Mullins A Pendlington</p> <p><i>Three Representatives.</i></p>
<p>Crawley Open House Management Committee  (<i>Link Officer = Nikki Hargrave</i>)</p>	<p>I Irvine G Thomas <i>Two Representatives.</i></p> <p>(plus officer from Housing and Planning Strategic Services)</p> <p><i>N.B. Councillor Burrett is on Board of Trustees and on the Management Committee (all Trustees sit on the Mgt Ctte but not vice- versa). However, it is understood that he was appointed A Trustees in a personal capacity and not directly through the Council. Councillor Burrett is not included as part of the two Council representatives.</i></p>
<p>Crawley Town Twinning Association (CTTA)  (<i>Link Officer = Hayley Thorne</i>)</p>	<p>R Sharma B A Smith C R Eade</p> <p><i>Three Representatives</i></p>
<p>Gatwick Airport Community Trust (GACT)  (<i>Link Officer = Craig Downs</i>)</p>	<p>R Sharma (4 year term ending in May 2019 - 2023)</p> <p><i>One Representative invited – 4 year appointment.</i></p>
<p>Relate - North &amp; South West Sussex Trustee Board  (<i>Link Officer = Craig Downs</i>)</p>	<p>K Sudan</p> <p><i>One Representative.</i></p>
<p>Court of the University of Sussex  (<i>Link Officer = Clem Smith</i>)</p>	<p>M G Jones</p> <p><i>One Representative.</i></p>
<p>West Sussex Joint Scrutiny Steering Group*  (<i>Link Officer = Heather Girling</i>)</p>	<p><i>T Rana as Chair of the Commission</i></p>
<p>West Sussex Health and Adult Social Care Select Committee *  (<i>Link Officer = Heather Girling</i>)</p>	<p><i>OSC to decide.</i></p> <p><i>Must be a Member of the OSC</i></p>



<p>West Sussex Mediation Service Management Committee</p> <p>(Link Officer = Tony Baldock &amp; Craig Downs)</p>	<p><i>I Irvine (main representative)</i> <b>VACANCY</b> (<i>deputy</i>)</p> <p><i>The Mediation Service is willing to make 2 main and 2 deputy places available</i></p>
--	---

<b>Conservation Area Advisory Committees (CAAC) 2019/2020</b>	
<p>Central Crawley Conservation Area Advisory Committee (<i>Northgate &amp; West Green</i>)</p> <p>(<i>Link Officer = Justin Kliger</i>)</p>	<p><i>Councillors for Northgate and West Green –</i> G Jhans P K Lamb K Sudan</p>
<p>Forestfield and Shrublands Conservation Area Advisory Cttee</p> <p>(<i>Link Officer = Ian Warren</i>)</p>	<p><i>Councillors for Furnace Green –</i> D Crow C R Eade</p>
<p>Hazelwick Road Conservation Area Committee.</p> <p>(<i>Link Officer = Tom Nutt</i>)</p>	<p><i>Councillors for Three Bridges –</i> B J Burgess R G Burgess J Purdy</p>
<p>Ifield Village Conservation Area Advisory Committee</p> <p>(<i>Link Officer = Anthony Masson</i>)</p>	<p><i>Councillors for Ifield –</i> J Hart P C Smith G Thomas</p>
<p>Southgate Conservation Area Advisory Committee</p> <p>(<i>Link Officer = Ian Warren</i>)</p>	<p><i>Councillors for Southgate –</i> M Flack M W Pickett R Sharma</p>
<p>Worth Conservation Area Advisory Committee.</p> <p>(<i>Link Officer = Tom Nutt</i>)</p>	<p><i>Councillors for Pound Hill South and Worth –</i> A Belben R A Lanzer A Pendlington</p>
<p>Buchan Country Park Advisory Board</p> <p>(<i>Link Officer = John Dale</i>)</p>	<p><i>Councillors for Broadfield –</i> I T Irvine T Lunnon T Rana</p>

## Appointments for Cabinet Advisory and Working Groups and Member Development Executive Support Group

### Notes

- 1) Lead Officers to be appointed to each Working Group
- 2) Administration to be undertaken by each individual service department.

Working Groups	Terms of Reference	Group Nominations 2019/20
Budget Advisory Group (BAG)	<p>To advise the Cabinet on the allocation of resources within the General Fund and Capital Programme (including the community infrastructure levy – CIL), taking account of the Budget Strategy, Corporate Plan and other relevant information.</p> <p>Chair and Vice Chair of the Cabinet to attend Budget Advisory Group, to present a strategic perspective only.</p> <p><i>Lead Officer:- Head of Corporate Finance</i></p>	<p>9 Members = 5:4</p> <p>M Flack J Hart (Chair) G Jhans T Lunnon T Rana</p> <p>R D Burrett R G Burgess D Peck A Pendlington</p>
Economic Regeneration Working Group (ERWG)	<ol style="list-style-type: none"> <li>1. To receive and consider updates on economic regeneration initiatives and actions across the Borough, including delivery of the Crawley Growth Programme, Town Centre Regeneration programme, Employment &amp; Skills Programme, the delivery of individual economic regeneration schemes and partnership activities within the Manor Royal Business District.</li> <li>2. To receive and consider reports on economic regeneration activities in Crawley and to make recommendations, as necessary, to the Cabinet on the:- <ul style="list-style-type: none"> <li>• proposals to regenerate sites identified in the Local Plan, the Town Centre Supplementary Planning Document and the Manor Royal Supplementary Planning Document &amp; Design Guide.</li> <li>• identification and promotion of other economic regeneration opportunities to enhance the physical appearance and social, economic and educational attributes</li> <li>• communications with all interested parties to maintain confidence in the wider economic regeneration of Crawley.</li> </ul> </li> </ol>	<p>9 Members = 5:4</p> <p>M L Ayling T Lunnon M W Pickett R Sharma P C Smith (Chair)</p> <p>J Millar-Smith R A Lanzer C J Petts J Purdy</p>

	<i>Lead Officer:- Head of Economic &amp; Planning</i>	
Local Plan Working Group (LPWG)	To consider and provide guidance on the process for reviewing the Local Plan and support the Local Plan Review to examination, if/when this is progressed.  <i>Lead Officer:- Head of Economic &amp; Planning</i>	11 Members = 6:5  I T Irvine T Lunnon M W Pickett R Sharma P C Smith (Chair)  A Belben D Crow F Guidera J Purdy
Member Development Executive Support Group (MDESG)	<ol style="list-style-type: none"> <li>1. To provide all party support for a coordinated approach to Member development and training across the Council.</li> <li>2. To identify individual and Group training needs and to prioritise them accordingly.</li> <li>3. To develop, monitor and evaluate all member development activities.</li> <li>4. To promote learning and development opportunities amongst all members of the Council encouraging the highest level of participation by members to organised training and development events.</li> <li>5. To ensure that a comprehensive induction programme is made available to all newly elected Councillors.</li> </ol> <i>Lead Officer:- Head of Legal, Democracy &amp; HR</i>	5 Members = 3:2  G Jhans P K Lamb (Chair) C J Mullins  D Crow K McCarthy
Town Hall Project Members Working Group (THPMWG)	Focus on the Town Hall element of the proposed development and within this primarily, although not exclusively, the requirements for members' facilities and the civic areas of the new building.  <i>Co-Lead Officers:- Deputy Chief Executive and Head of Major Projects &amp; Commercial Services</i>	7 Members = 4:3  I T Irvine B A Smith P C Smith G Thomas  T G Belben B J Burgess K McCarthy